## **Guide to the Students**

- This programme Work Experience (WE) is designed only for the SLC appeared students.
- Students, who appear SLC in the current year, have to follow the WE in process.
- It's a compulsory programme for all the SLC appeared students every year.
- Students get important (more important than any other certificates based on the fact) certificate for the WE programme. The result of the WE programme will be inserted fairly in the certificate school provides after SLC.
- No students will be given fake certificate as normally they get.
- Students may start the WE programme from the next day the SLC exam is over.
- Students will not be told to do or wait the instruction of the school administration to start the WE programme.
- Students may download/copy the necessary format and go for the process.
- Students should find work/workplace of their interest; submit the filled form to the school administration as expected by the school or they may consult school administration if they can't find such place.
- The last date of submission/collection of WE report is the last day of Jestha of every year.
- Minimum working days are 15 and maximum are 30 days. Or total minimum working hour is 48 hours and maximum is 72 hours.
- The work can be volunteer (priority) or even payable as a job.
- The certificate will be provided on the basis of working days/hours, evaluation of the head of the workplace.
- Letter of Thanks will be provided for the workplace, office,
  organisation who supports students by providing opportunity to work.
  - Please study the overall information given on each page as well as under The Guide to the Students.

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